



SENIOR YEAR CHECKLIST

FALL/WINTER

- PASS OUT YOUR SENIOR PICTURES TO FAMILY AND FRIENDS.
- TAKE SAT OR ACT TESTS FOR COLLEGE APPLICATIONS IF YOU HAVE NOT DONE SO ALREADY.
- VOLUNTEER OR GET INVOLVED IN ACTIVITIES TO BUILD UP YOUR STUDENT FACT SHEET AND RESUME.
- MAKE SURE YOUR TRANSCRIPTS AND RECORDS ARE CURRENT.
- SUBMIT COLLEGE APPLICATIONS.
- ORDER CLASS RING IF YOU DID NOT ORDER AS AN UNDERCLASSMAN.
- ORDER YOUR GRADUATION CAP AND GOWN.
- ORDER SCHOOL GRADUATION ANNOUNCEMENTS, SENIOR APPAREL AND APPRECIATION GIFTS.

SPRING

- START ORGANIZING SENIOR PARTY.
- GRADUATION CAP & GOWN AND GRADUATION ORDERS ARE DELIVERED.
- CHOOSE YOUR OUTFIT THAT YOU PLAN TO WEAR ON YOUR GRADUATION DAY. MAKE SURE YOU FIND OUT YOUR SCHOOL DRESS CODE.
- TRY ON YOUR CAP & GOWN AS SOON AS YOU RECEIVE IT, TO MAKE SURE IT FITS. HANG GOWN UNTIL GRADUATION DAY TO PREVENT WINKLES.
- MAIL GRADUATION ANNOUNCEMENTS FOUR WEEKS BEFORE GRADUATION TO FAMILY AND FRIENDS.
- PLAN YOUR OPEN HOUSE. MAKE FOOD ARRANGEMENTS, PICK OUT DECORATIONS AND ACTIVITIES FOR THE PARTY. MAIL OUT INVITATIONS TO FRIENDS AND FAMILY.
- AGREE ON A PLACE TO MEET YOUR FAMILY AND FRIENDS AFTER THE GRADUATION CEREMONY.
- GET GRADUATION INFORMATION FROM SCHOOL: GRADUATION REHEARSAL TIME, GRADUATION TIME AND LOCATION.
- GRADUATION DAY. DON'T FORGET TO BRING YOUR CAMERA TO TAKE LOTS OF PICTURES.
- SEND OUT THANK YOU NOTES AND APPRECIATION GIFTS.